

STONY BROOK UNIVERSITY

FOREIGN LANGUAGE CHALLENGE EXAM PROGRAM

Stony Brook University's Foreign Language Challenge Exam program permits students to meet requirements, earn credit, and receive advanced placement by taking examinations in place of foreign language courses. Students interested in taking a Challenge Exam must complete the Challenge Exam form and meet with an academic advisor in the Academic and Pre-Professional Advising Center (E-2360 Melville Library, (631) 632-7082, option 2), certifying eligibility **before** making payment or scheduling an exam.

Upon receiving advisor approval, the student should contact the appropriate academic department's Director of Undergraduate Studies to seek approval, schedule the Challenge Exam, and make appropriate payment to the Bursar's Office (IFR account #900056). **The fee is \$50 per credit (or \$50 for skill 3 exemption only) and is non-refundable.** The student should attach the Bursar receipt of payment to the Challenge Exam form and bring the signed form to the academic department before the exam is given. Upon completion of the Challenge Exam, the academic department will forward the form to the Academic and Pre-Professional Advising Center for processing.

Challenge Exam Guidelines

- Only matriculated undergraduates are eligible to take a Challenge Exam.
- The relevant academic department determines the foreign language courses, if any, for which it will offer Challenge Exams.
- A maximum of fifteen (15) credits may be accumulated through the Challenge Exam program. This total is included in the thirty (30) credit limit on examination credits, including AP and CLEP, which can be applied toward the bachelor's degree.
- Challenge Exams cannot be taken in foreign language courses that are pre-requisites for courses already passed.
- Challenge Exams cannot be taken for 111-level courses since they do not satisfy the skill 3 foreign language requirement.
- Challenge Exams cannot be taken in foreign language courses that already appear on the student's Stony Brook transcript, including courses transferred, registered (except during add/drop period), passed, failed, withdrawn, or incomplete.
- Students may not take a Challenge Exam if they received credit in high school or college in the course being challenged or a higher level course.
- Students may not take a Challenge Exam if they graduated from a high school where the language of instruction was the same as the course being challenged.
- Challenge Exams cannot be taken more than once for the same course.
- Challenge Exam credit does not count toward full-time student status or academic standing.
- Challenge Exam credit does not fulfill the University residence requirement or satisfy the 55 credits in residence required of candidates for degrees with distinction.
- Challenge Exam credit may be used to fulfill upper division credit for foreign language courses at the 300-level and higher.
- Challenge Exam credit may be used to fulfill foreign language major and minor requirements, pending approval from the Undergraduate Program Director in the respective department.
- Students who receive academic advising and academic departmental approval to take a Challenge Exam are eligible to take the exam by the end of the current semester, unless the applicant ceases to meet the eligibility requirements.
- The grading option for Challenge Exams is satisfactory/unsatisfactory (S/U). S grades appear on the student's transcript. U grades do not appear on the student's transcript.
- Credit is not awarded for Challenge Exams in foreign languages not included in Stony Brook's curriculum.

**STONY BROOK UNIVERSITY
FOREIGN LANGUAGE CHALLENGE EXAM FORM**

First & Last Name _____ Stony Brook ID _____

Campus/Home Address _____

E-Mail _____ Phone _____

SKILL 3 PROFICIENCY ONLY

What foreign language are you challenging? _____

SKILL 3 PLUS CREDIT – FOR FOREIGN LANGUAGES TAUGHT AT STONY BROOK ONLY

What foreign language course are you challenging? (Include course and level) _____

How many credits is the course you are challenging? _____

Please read and initial the following statements, verifying your understanding of the guidelines and eligibility to take the Challenge Exam:

- _____ I am a matriculated undergraduate at Stony Brook.
- _____ I understand that I can accumulate a maximum of 15 Challenge Exam credits and a maximum of 30 credits total on examination toward my Stony Brook bachelor's degree, including AP and CLEP.
- _____ I have not transferred, registered (except during add/drop), passed, failed, withdrawn, or received an incomplete in the course which I am challenging or a higher level course.
- _____ This is my first attempt taking a Challenge exam in this course.
- _____ I understand that the Challenge Exam does not count toward full-time status, academic standing, the University's 36 credit residency requirement, or the 55 credits in residence required for degrees with distinction.
- _____ I understand the Challenge Exam may be used to fulfill upper division credit if I earn an S in foreign language course(s) at the 300-level and higher.
- _____ I understand that I may use Challenge Exam credit to fulfill foreign language major and minor requirements, pending approval from the Undergraduate Program Director in the respective department.
- _____ I understand that I must complete the Challenge Exam by the end of the current semester after being approved to do so, unless I cease to meet the eligibility requirements.
- _____ I understand that all Challenge Exams are graded satisfactory/unsatisfactory (S/U). S grades appear on my Stony Brook transcript. U grades do not appear on my Stony Brook transcript.

If you are seeking Challenge Exam **credit for foreign languages taught at Stony Brook** (not just skill 3 proficiency), please read and initial the following additional statements to verify your eligibility:

- _____ I did not receive credit in high school or college in the course which I am challenging or a higher level course.
- _____ I was not enrolled in a high school where the language of instruction was the same as the course which I am challenging.

I certify that I have read and understand the Challenge Exam Guidelines and will pay the appropriate fee before I take the examination. I understand that false certification will result in charges of academic dishonesty.

Student's Signature _____ Date _____

I certify that based upon a review of the student's degree progress report and Challenge Exam guidelines, and verification from the Transfer Office about the student's high school language of instruction, the student meets the criteria for the Challenge Exam.

Academic Advisor's Signature _____ Date _____

TO BE COMPLETED BY EXAM PROCTOR:

Course (and level, if for academic credit) _____ Grade (S or U) _____ Test Date _____

I certify that the student completed the Challenge Examination for the above course and received the grade indicated. I have verified that payment was made before the examination was given. If the test was for a language not offered at Stony Brook, I have attached the student's written portion of the examination.

Name _____ Phone _____

Signature _____ Date _____

Please return this completed form to Ellen Hopkins in the Academic & Pre-Professional Advising Center, E-2360 Melville Library, Z=3353, for processing. The form is not valid if returned by the student.