

Stony Brook University Winter Class Add & Payment Form—Winter 2008

- Complete in full and submit with payment to:
Stony Brook University Bursar, 261 Admin Building
Phone 631-632-9316 Fax 631-632-9318

Stony Brook ID Number Email Address _____

Last name _____ First name _____ Middle initial _____

Permanent address _____
Box # if on-campus OR Apt./Number/Street City/State/Zip

Winter address (Box # if on-campus housing) _____
Apt./Number/Street City/State/Zip/Country

Current phone Cell Phone

Step 1: Choose your status: "I am a..."

- Undergraduate Student taking West Campus courses(A)
- Undergraduate Student taking Manhattan courses (B)
- Graduate MBA Student (C)
- HSC Graduate Student (D)
- HSC Undergraduate Student (E)
- HSC Nursing Distance Learner (Undergraduate) (F)
- HSC Nursing Distance Learner (Graduate) (G)

Step 4: Fill out the following
(full payment must accompany this form or class will not be added)

Tuition	\$ _____
Add College Fee(\$0.85/Credit)	\$ _____
Add Undergrad Activity Fee(West/HSC)	\$ _____
Add Comprehensive Fee	\$ _____
Add Processing Fee	\$ 20.00
TOTAL OF ALL CHARGES	\$ _____

The Student Accounts Office is available to assist you in calculating your charges.

Step 2: Print Subject/Course#/Section below(from back):

Subject	Course#	Section	Credits
<input style="width: 40px; border: 1px solid black;" type="text"/>	<input style="width: 40px; border: 1px solid black;" type="text"/>	<input style="width: 40px; border: 1px solid black;" type="text"/>	<input style="width: 40px; border: 1px solid black;" type="text"/>

Course Title _____

Step 5: Bring to Bursars Office with payment

- Cash (Please remember to keep receipts)
- Check/Money Order(# _____)
- Credit Card

Credit card authorization (subject to approval)
 (Visa, MasterCard, Discover and American Express)

Credit Card Number _____
 Expiration date ____/____/____ Amount _____

Daytime phone number _____

Print name on card _____

Signature of cardholder _____

Step 3: Calculate charges

	NY Res.	Out of State
Undergraduate Student (West/HSC/Manhattan)		
1 Credit Course=	\$181	\$442
3 Credit Course=	\$543	\$1,326
4 Credit Course=	\$724	\$1,768
Graduate Student (West/HSC)		
3 Credit Course=	\$864	\$1,365
Undergraduate Student (Nursing Distance Learner)		
Per Credit=	\$181	\$442
Graduate Student (Nursing Distance Learner)		
Per Credit=	\$288	\$455
MBA Student (West)		
3 Credit Course=	\$888	\$1,419
Physical Therapy Graduate (HSC/Manhattan)		
3 Credit Course=	\$1,365	\$2,193
College Fee (all students)		
		\$0.85/Credit
Activity Fee- Undergrad Only (West/HSC)		
		\$5
Comprehensive Fee (West/HSC)		
		\$75
<small>> Comprised of Infirmary (\$20), Technology (\$25), Transportation (\$15)</small>		
Comprehensive Fee (Nursing Distance Learner)		
		\$25

Step 6: Notification of Tuition Refund policy
(Please Sign Below and bring to Registrar's Office)

The last day to withdraw from Winter Session 2008 classes with a full refund is January 3, 2008. Students withdrawing from Winter Session after January 3, 2008 will incur tuition and fees and are not eligible to receive a tuition refund.

I UNDERSTAND THAT if I decide not to attend Stony Brook University for Winter Session 2008, it is my obligation to properly withdraw through the SOLAR SYSTEM or the Registrar's Office. I must also meet the tuition withdrawal deadlines in order to be eligible for a refund.

Signature _____ Date ____/____/____

**NOTE: This form must be handed in to the Registrar by 3 PM on January 2, 2008.
 Late enrollment will NOT be processed!**

